



COLE ELECTRIC

APPLICATION FOR EMPLOYMENT

Date: ___/___/___

Date Available to Start: ___/___/___

Name _____

Last

First

Middle Initial

Physical Address _____

Number & Street

City & State

Zip

Mailing Address _____

Home Number () _____ Cell Phone () _____

Social Security Number _____ Email _____

Position Desired _____

Are you under 18 years of age? Yes ___ No ___

How were you referred? _____

If now employed, why do you wish to change your position? _____

Are you on layoff and subject to recall? Yes ___ No ___

SCHOOLS ATTENDED/TRAINING

Dates Attended* Name of School City & State Course/Degree

From To High School

Trade/Technical

College

Other (including apprenticeship)

*Information sought solely to facilitate reference checks

Driver's & Electrician's License #'s and Exp. Date _____

Describe any job-related skills or training not mentioned above _____

Work History

List your present or most recent job first. Include all employment.

Dates From To	Company Name & Address	Job Titles or Duties	Super- Visor	Reason for leaving

Hiring Policy

PLEASE READ THE FOLLOWING INFORMATION AND SIGN BELOW:

We hire applicants solely based upon merit. We do not discriminate on the basis of union affiliation, race, sex, color, age, national origin, disability or any other protected status. Any applicant who falsifies or omits information on this application is disqualified from being hired. If the employee has been hired before the falsification or omission is discovered, he or she is subject to termination.

We will keep this application in our active file for a period of 30 days. It is the applicant’s responsibility to keep our hiring personnel informed of his/her availability.

I authorize Cole Electric, Inc. to make inquiries regarding my history and character of prior employers, schools, etc., and hereby release employers, schools or individuals from all liabilities in responding to inquiries in connection with my application and release the company from all liability with respect to such inquires.

I understand that if employed, I will be an employee “at will”, and may be terminated at any time, with or without notice at my option or the option of the Company. If I am employed, I agree to abide by the Company’s policies, rules and procedures and any changes thereto.

I have read and understand the above statements.

Applicant’s Signature _____

Date _____

WE ARE AN EQUAL OPPORTUNITY EMPLOYER